

**St. Charles Community College
Board of Trustees Meeting
May 18, 2026
6:00 p.m.**

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on March 30, 2026, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Mike Lissner. A quorum was present with the following members also in attendance: Board Vice President Jean Ehlmann, Board Secretary Mary Stodden, Board Treasurer Shirley Lohmar, and Trustee Seth Peimann.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic and Student Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives Tony Rothermich, Vice President for External Campuses Shelley Machens, Chief of Staff Betsy Schneider, and IT Specialist Max Adamski.

Guests present were Chief Scott Bingelli, Officer Brandon Mischer, Officer Ben Rougely, Mark King, Gabe Harper, Don Popham, Lindy McGuire and Garrett Schoenfeld.

PLEDGE OF ALLEGIANCE

Board President Lissner led trustees and attendees in the Pledge of Allegiance.

BOARD POLICY STATEMENT

Board President Lissner reminded the audience of board policy regarding audience protocol designed to promote decorum at the meeting.

APPROVAL OF AGENDA

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: APRIL 29, 2026, BOARD OF TRUSTEES MEETING

On a motion by Stodden, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the minutes of the April 29, 2026, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Stodden read the Treasurer's Report. Cash in bank \$21,683,326; total investments \$55,372,936; tuition and fees received to date \$19,170,390; local taxes received to date \$22,296,989; state appropriations received to date \$12,402,456. On a motion by Peimann, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$2,375,898.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC celebrated its 38th Annual Commencement Ceremony on Wed., May 13 at the St. Charles Family Arena. This year, more than 1,130 students applied for graduation and 425 students participated in the ceremony. Dr. Bennett Boggs, Commissioner of the Missouri Department of Higher Education and Workforce Development served as the keynote speaker.
- On Tuesday, April 28, the Student Awards Banquet was held at Whitmoor Country Club. This year, the President's Rising Star Award was received by Drake Walters an SCC business student that has been the driver behind the launch of the DECA organization on campus.
- The St. Charles County Parks Department held a Disc Golf Doubles Glow Tournament at the College Meadows Frisbee Golf Course.
- SCC's Esports team placed in the top two during the NJCAA Region 16 Tournament.
- The SCC Baseball team captured the Region 16 Championship.
- The SCC Softball team finished 4th at the Region 16 Championship.
- SCC's Track and Field teams delivered a historic performance with the women's team placing 7th nationally and the men's team placing 10th.
- SCC employees celebrated the end of the semester on May 12th with the "It's a Wrap" themed lunch.

HIGHER LEARNING COMMISSION – Action

Dr. Amy Koehler and Lindy McGuire presented information for the mid-cycle HLC Assurance Review, which will occur in June, 2026. On a motion by Peimann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board accepted the submission of the 2026 HLC Assurance Review.

FISCAL YEAR 2027 BUDGET PREVIEW– Informational

Executive Vice-President Galbierz presented the preliminary budget for the Fiscal Year 2027. Approval will be requested at the June 22, 2026 meeting.

ELLUCIAN PRESENTATION— *Informational*

Executive Vice-President Galbierz presented information on the proposed Enterprise Resource Planning (ERP) project, Ellucian before the presentation of the bid.

BIDS AND CONTRACTS

a. Ellucian Colleague System Upgrade

On a motion by Stodden, a second by Peimann, and "AYE" votes cast by Peimann, Stodden, Lohmar and Lissner, and a "NAY" vote cast by Ehlmann, the motion passed and the Board approved a seven-year contract for ERP software and professional services be awarded to Ellucian Company LLC, Reston, VA in an estimated amount of \$8,747,970 to be paid over the course of the seven-year contract.

b. Audio-Visual Equipment for the Shook Theater

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to TSI Global Companies, LLC, St. Charles, MO in the amount of \$127,387.27 for the audio-visual equipment to be used in the Shook Theater.

c. Timely Telehealth Agreement Amendment

On a motion by Ehlmann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved an amendment of the award to Timely Telehealth, LLC, Fort Worth, TX, for psychiatric consultations in the total amount of \$35,875.00 for two years, with the option to renew annually thereafter.

d. Furniture for New Field to Table Institute Building

On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Board approved the purchase of furniture for the new Field To Table Institute building on the Dardenne Creek Campus be awarded to Modern Business Interiors, St. Charles, MO, in the amount of \$390,474.00 plus a 10% contingency amount of \$39,047.00 for a total amount not to exceed \$429,521.00.

e. Mechanical Drives and Fluid Power Learning System

On a motion by Peimann, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Aidex Educational Systems, Rossville, IN, in the estimated amount of \$53,229.97 for the purchase of a Mechanical Drives Learning System and a Basic Fluid Power Learning System.

f. DuraMax Coordinate Measuring Machine

On a motion by Peimann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Carl Zeiss Industrial Quality Solutions, LLC, Maple Grove, MN, in the estimated amount of \$64,017.85 for the purchase of one (1)

DuraMax CMM with accessories.

g. Fanuc Mechanical Robots

On a motion by Lohmar, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Aidex Educational Systems, Rossville, IN, in the amount of \$78,995.00 for the purchase of two (2) six-axis mechanical robots.

h. Vertical Mills and Metal Lathe

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Zimmerman-McDonald Machinery, St. Louis, MO, in the amount of \$66,978.00 for two (2) vertical mills and one (1) metal lathe for instruction purposes.

i. CNC Machine with Controller

On a motion by Peimann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Ellison Technologies, St. Charles, MO, in the amount of \$76,350.00 for a CNC machine with Fanuc Oi-Plus Control for instruction purposes.

j. HelioCampus Assessment Management Software

On a motion by Lohmar, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to HelioCampus, Chapel Hill, NC, for a 5-year contract in the amount of \$202,817 for HelioCampus software licenses and support.

Following the awards of bids and contracts, President Lissner requested more information regarding the ownership structure of Ellucian Company LLC.

PERSONNEL RECOMMENDATIONS

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved the personnel recommendations as presented.

ADJOURNMENT

On a motion by Ehlmann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 7:39 p.m.