St. Charles Community College
Board of Trustees Meeting
March 30, 2026
6:00 p.m.

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on March 30, 2026, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members also in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, Board Secretary Jean Ehlmann, and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic and Student Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives Tony Rothermich, Vice President for External Campuses Shelley Machens, Chief of Staff Betsy Schneider, and IT Specialist Max Adamski.

Guests present were Chief Scott Bingelli, Officer Brandon Mischer, Officer Ben Rouggly, Gabe Harper, Mark King, Allison Baum, Steve Oberg, Edward Lenchurn, Drake Walters, Ella Williams, and Chris Hazel.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meeting.

APPROVAL OF AGENDA

On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: FEBRUARY 23, 2026, BOARD OF TRUSTEES MEETING

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the minutes of the February 23, 2026, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank $15,400,266; total investments $67,350,728; tuition and fees received to date $19,315,831; local taxes received to date $22,067,334; state appropriations received to date $10,147,464. On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of $7,448,555.

FACULTY ASSOCIATION REPORT

Gabe Harper provided a report on SCC Faculty activities and accomplishments. Some highlights included:

- Grace Wade Moser spoke on a panel discussion at the Organization of American Historians describing how she has used service learning to teach controversial topics.
- Kim Heitmann, Joe Howe, Kyle Linden, and Ranya Taqieddin all participated in the Innovation in Teaching and Learning Conference at Missouri S&T sharing innovation approaches to teaching in math and biology.
- Christina Szeibert and Jerold Enoch shared how AI is changing education during a Quality Matters Missouri System Annual Member Conference.
- Faculty members continue to engage with students in the EXCELerator, now offering their office hours in the space.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- Dr. Kavalier, Dr. Koehler, Todd Galbierz, and Shelley Machens attended the Business and Higher Education Forum in Tempe, AZ. The conference focused on how AI is reshaping higher education and the workforce. Participants also had the opportunity to tour the Dreamscape lab at Arizona State University
- The SCC Team toured a new senior living complex developed in partnership between ASU and a private provider. The model allows seniors to participate in college programs and activities.
- The monthly report included stories related to the following:
    - President Kavalier and Executive Vice President Galbierz hosted three College Update forums on Feb. 27
    - Leaders from SCC facilitated a meeting with executives from Elluican.
    - RWIC hosted the Robotics Competition
    - SCC hosted the MO Tri-County Regional Science & Engineering Fair

MISSOURI STATE DECA CONFERENCE - *Informational*
Dr. Steve Oberg and DECA President Drake Walters
At the State Career Development Conference, seven members from the business competition team competed in events, workshops by industry professionals, all members placed in top 10. Alison placed 2nd in Travel and Hospitality and will be eligible to compete at the national level. Goal to raise $250,000 for an Endowment. Business start-up grants and scholarship opportunities.

STRATEGIC PLAN – *Action*
On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved the Strategic Plan as presented.

TUITION AND FEE PROPOSAL – *Action*
On a motion by Lohmar, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved the following:

1. An increase to the In-District tuition rate by $3 per credit hour, with related increases to the Out-of-District and Out-of-State tuition rates.
2. Adjustment to the tiered tuition table according to the new base rates.
3. Adding the Surgical Technology Program to Tier 3.
4. Adding HVAC, Plumbing and Electrician Programs to Tier 1.
5. Adjusting the Nursing Program Fee to $200
6. Eliminating the Nursing Application Fee
7. Adjusting the HESI Exam Fee to $60

PROJECTED TAX LIABILITY NOTICE – *Informational*
The College's projected tax liability rate was presented for information only. For 2026, there is no projected increase in tax liability.

RESOLUTION AUTHORIZING PREPAYMENT OF CERTIFICATES OF PARTICIPATION - *Action*
On a motion by Ehlmann, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved a resolution authorizing the prepayment of the Series 2017 Certificates of Participation.

DESIGNATION OF STRATEGIC INVESTMENTS RESERVE – *Action*
On a motion by Stodden, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved the designation of $6,000,000 from the General Fund Reserve to the Strategic Investments Reserve.

SPIRE EASEMENT AT DARDENNE CREEK CAMPUS – *Action*
On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved granting Spire Missouri Inc. the 10’ easement on the Dardenne Creek Campus as presented.

BIDS AND CONTRACTS

a. **Mail Processing Services**
On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Presort, Inc., Wentzville, MO, for mail processing services in the estimated amount of $391,366.13 for three (3) years with the option to renew for two (2) additional one-year periods.

b. **Cybersecurity Detection and Response Renewal**
On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to SHI International, Somerset, NJ, in the amount of $110,908.26 for the renewal of Arctic Wolf's Managed Detection and Response (MDR) solution for one year.

c. **Network Equipment for New Field to Table Institute Building**
On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to SHI International, Somerset, NJ in the estimated amount of $128,742.37 for network equipment as described in the memo.

d. **Independent Audit Services**
On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved awarding a contract to CliftonLarsonAllen, LLP for a three (3) year period with the option to renew for a fourth and fifth year for $395,300.00.

e. **Main Campus Monument Signs**
On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved awarding the replacement and installation of two Main Campus monument signs to Piros Signs of Barnhart, MO, in the amount of $68,734 plus a 10% contingency for a total of $75,607.

f. **Concrete and Asphalt Repairs**
On a motion by Lissner, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved a contract for concrete and asphalt repairs with Byrne & Jones Construction, Bridgeton, MO, in the amount of $258,909.00, plus a 10% contingency for a total of $284,800.00.

g. **Fitness Center Equipment**
On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved the purchase of fitness equipment and installation within the Recreation Center Building be awarded to Advanced Exercise, Littleton, CO, through

a local representative, in the amount of $302,726.53 plus a contingency amount of $12,109.06 for a total amount not to exceed $314,835.59.

h. **Fitness Center Flooring**
On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved the purchase of fitness center flooring and installation within the Recreation Center Building be awarded to Wellness Flooring of Littleton, CO, through a local representative, in the amount of $99,589.63 plus a contingency amount of $9,958.96 for a total amount not to exceed $109,548.59.

CLOSED SESSION
At 7:17 p.m., a motion by Stodden and a second by Lissner, followed by a roll-call vote of Cilek, Ehlmann, Lissner, Lohmar, and Stodden, the Board entered in to closed session as allowed by RSMo 610.021.13 Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.
Following the closed session, the regular meeting was reconvened at 7:36 p.m.

PERSONNEL RECOMMENDATIONS
On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the Board approved the personnel recommendations as presented.

OTHER BUSINESS

The next meeting is April 27,2026.

ADJOURNMENT

On a motion by Lohmar, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 7:38 p.m.