

**St. Charles Community College
Board of Trustees Meeting
February 23, 2026
6:00 p.m.**

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on February 23, 2026, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members also in attendance: Board Vice President Mike Lissner, Board Secretary Jean Ehlmann, Trustee Seth Peimann, and Trustee Mary Stodden.

Board Treasurer Shirley Lohmar joined the meeting via Zoom at 6:05 p.m.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic and Student Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives Tony Rothermich, Vice President for External Campuses Shelley Machens, Chief of Staff Betsy Schneider, and IT Specialist Steve Schubert.

Guests present were Chief Scott Bingelli, Officer Brandon Mischer, Officer Ben Rouggy, Marvin Tobias, and Jayme Novara.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meeting.

APPROVAL OF AGENDA

On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: FEBRUARY 2, 2026, BOARD OF TRUSTEES MEETING

On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the minutes of the February 2, 2026, Board of Trustees Meeting were accepted.

ACCEPTANCE OF MINUTES: FEBRUARY 13, 2026, BOARD OF STUDY SESSION

On a motion by Lissner, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the minutes of the February 13, 2026, Board of Trustees Study Session were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank \$14,204,471; total investments \$59,871,014; tuition and fees received to date \$19,442,805; local taxes received to date \$21,131,692; state appropriations received to date \$9,019,968. On a motion by Piemann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Lissner, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$7,069,977.

FACULTY ASSOCIATION REPORT

Marvin Tobias provided a report on SCC Faculty activities and accomplishments. Some highlights included:

- Faculty members have participated in the planning committee for SCC's newest Strategic plan, including introducing a new mission statement.
- Dr. Charles DeBord gave a presentation on the writings of J.R. Tolken and has submitted a paper to several peer reviewed journals.
- Kara Boyd has been working across departments and divisions developing classes in communications and ESL.
- Dr. Mitch Harden has been working across departments and divisions pairing psychology and allied health curriculum.
- Students in Professor Grace Wade Moser's courses had a chance to study Douglass Day and connect real world opportunities to academic excellence.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC's graduation rate has increased to 32% which is the highest in SCC history.
- Mayors and city administrators from across St. Charles County held their monthly meeting on SCC's campus earlier this month. They wrapped up their day with a tour and experience in the Center for Immersive Learning.
- Dr. Tony Breitback, a Higher Learning Commission (HLC) Peer Corps Reviewer visited the Regional Workforce Innovation Center for an accreditation site evaluation.

- SCC's Center for Immersive Learning was featured on KSDK's Show Me St. Louis on February 19.
- SCC hosted a hands-on welding workshop in partnership with 4-H programs in Warren and St. Charles Counties.
- The EXCEerator hosted a festive Mardi Gras themed Study Hall Slam, bringing the spirit of New Orleans to the SCC Campus.
- On February 19, Student Activities hosted a Soul Food Lunch for students, faculty, and staff.

TUITION AND FEE PROPOSAL – *Informational*

Executive Vice President Todd Galbierz presented the proposal for FY27 tuition and fees. The proposal includes a \$3 in district increase to the base tuition with out-of-district rates calculated at 1.6 times the in-district rate and out-of-state rates calculated at 2.1 times the in-district rate. Tier 1 tuition rates are calculated at \$40 per credit hour over base, Tier 2 at \$100 per credit hour over base, and Tier 3 at \$115 per credit hour over base.

The proposal includes adding the new Surgical Tech program to Tier 3. It also includes adding HVAC, plumbing, and Electrician programs to Tier 1. Fee changes included in the proposal include an increase of the Nursing Program Fee to \$200, a reduction of the Nursing Application Fee to \$0, and an increase of the HESI Exam Fee to \$60.

This information was presented for review and discussion.

BIDS AND CONTRACTS

a. Laparoscopic Training Systems

On a motion by Piemann, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Symbionix USA Corporation, Beachwood, OH, in the amount of \$101,236.00 for two (2) Lapsim ST virtual reality laparoscopic training systems to be used in the Surgical Technology Lab.

PERSONNEL RECOMMENDATIONS

On a motion by Lissner, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved the personnel recommendations as presented.

OTHER BUSINESS

The next meeting is March 30, 2026.

ADJOURNMENT

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 6:26 p.m.