St. Charles Community College
Board of Trustees Meeting
April 29, 2026
6:00 p.m.

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on April 29, 2026, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members also in attendance: Board Vice President Mike Lissner through Zoom, Board Secretary Jean Ehlmann, Trustee Seth Peimann and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic and Student Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives Tony Rothermich, Vice President for External Campuses Shelley Machens, Chief of Staff Betsy Schneider, and IT Specialist Max Adamski.

Guests present were Chief Scott Bingelli, Officer Brandon Mischer, Officer Ben Rouggly, Mark King, Carla Hazel, Chris Hazel, Marvin Tobias, Burton Lee, Brad Locke, Mary Williams, and Gabe Harper.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meeting.

APPROVAL OF AGENDA

On a motion by Stodden, a second by Peimann, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: MARCH 30, 2026, BOARD OF TRUSTEES MEETING

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the minutes of the March 30, 2026, Board of Trustees Meeting were accepted.

CERTIFICATION OF APRIL 7, 2026 ELECTION RESULTS

On a motion by Peimann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Resolution certifying the April 7, 2026 election results was approved.

RECOGNITION OF TRUSTEE PAM CILEK

The board paused to recognize trustee Pam Cilek. Trustee Stodden acknowledged Pam for her support in helping her mom achieve one of the items on her bucket list. She also expressed her appreciation for her friendship and service on the Board. Dr. Kavalier spoke of Trustee Cilek's support and guidance as she transitioned into the Presidency. She also recognized Trustee Cilek's strong leadership on the Board, her dedication to the college, and her legacy in working with the other trustees to support many accomplishments and innovations at the College. Both Executive Vice President Galbierz and Provost Koehler acknowledged the extraordinary efforts of Trustee Cilek.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBER

Board Secretary Ehlmann administered the Oath of Office to Seth Peimann and Bob Ronkoski: "I solemnly swear that I will support and defend the Constitutions of the United States and the State of Missouri, and that I will faithfully serve the office of trustee of St. Charles Community College."

ELECTION OF BOARD OFFICERS: PRESIDENT, VICE PRESIDENT, SECRETARY, AND TREASURER – *ACTION*

On a motion by Stodden, a second by Piemann, and a unanimous "AYE" vote to carry the motion for the election of Mike Lissner as Board President.

On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion for the election of Jean Ehlmann as Board Vice President.

On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion for the election of Mary Stodden as Board Secretary.

On a motion by Stodden, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion for the election of Shirley Lohmar as Board Treasurer.

ELECTION OF BOARD LIAISONS FOUNDATION AND LEGISLATIVE – *ACTION*
On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion for the election of Bob Ronkoski as Board Legislative Liaison.

On a motion by Stodden, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion for the election of Seth Peimann as Board Foundation Liaison.

TREASURER'S REPORT
Trustee Stodden read the Treasurer's Report. Cash in bank $20,080,605; total investments $61,390,515; tuition and fees received to date $19,275,174; local taxes received to date $22,296,385; state appropriations received to date $11,274,960. On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS
On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of $3,043,084.

FACULTY ASSOCIATION REPORT
Marvin Tobias provided a report on SCC Faculty activities and accomplishments. Some highlights included:

- Faculty members held their end-of-year celebration at The Old School House and collected food pantry items as well as donations for the Faculty Association Scholarship Fund.
- On April 20, the Science department held a Transfer Panel featuring alumni from the Science Department that are now pursuing science related degrees at four-year institutions.
- Dr. Vicky Hervel and Dr. Lydia Hou presented at the Midwest Sociological Society Annual Meeting.
- Dr. Monica Hall-Woods and Dr. Vicky Herbel shared perspectives from teaching in the CIL with FGM Architects to be featured on the firm's social media channels.

REPORT OF THE COLLEGE PRESIDENT
Dr. Barbara Kavalier reported on the following activities at the college:

- SCC hosted Missouri's inaugural Show-Me SCIENCE Competition with 215 students from 58 schools across the state.
- PTK students were honored as part of the PTK All-Missouri Academic Team for academic achievement, leadership, and service.
- Fall registration kicked off with themed events aimed at assisting students with registration.
- The Dardenne Creek Campus held an Open House for students to explore

opportunities at the campus.

- A Career Fair was held at RWIC with 20 employers participating.
- The Center for Immersive Learning received first place in the SLC3 Show Me Awards for Outstanding Design/Construction Project.
- The Foundation Culinary Dinner at the Field to Table Institute raised $50,000 to support scholarships and academic enhancements.
- Student events including Study Hall Slam and Spring Into Wellness were held to support students through the end of the semester.

3D PRINTED BUILDINGS – *Informational*
Vice-President Rothermich provided an informational overview on new 3-D printed construction technologies.

BIDS AND CONTRACTS

a. **Biotechnology Lab Equipment**
On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Fisher Scientific, Pittsburg, PA, in the amount of $276,331.61 for equipment and lab supplies for the College's Biotechnology Lab.

b. **Forklift and Scissor Lift Purchases**
On a motion by Peimann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Wolter, Inc., St. Louis, MO in the amount of $99,830.25 for the purchase of the equipment list above.

c. **Carpet Replacement**
On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion, the Board approved an award of the base bid for the carpet replacement to Interface Americas, Inc., LaGrange, GA, in the amount of $123,341.59 plus a 5% contingency for a total of $129,509.00.

d. **Audio-Visual Equipment for Field to Table Market**
On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the Board an award to TSI Global Companies, LLC, St. Charles, MO in the amount of $260,109.95 for the audio-visual equipment to be used in the new Field to Table Building.

e. **Audio-Visual Equipment for Main Campus Classrooms**
On a motion by Peimann, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Conference Room Technologies, Inc., Maryland Heights, MO, in the amount of $185,328.03 to upgrade the audio-visual equipment in classrooms on the Main Campus.

f. **Dell Computers for Classrooms**
On a motion by Ronkoski, a second by Peimann, and a unanimous "AYE" vote to carry

the motion, the Board approved an award to Dell Marketing, LLC, Round Rock, TX, in the amount of $59,935.35 for twenty-five (25) laptop computers and charging cart to be used in the Regional Workforce Innovation Center (RWIC).

CLOSED SESSION

At 7:02 p.m., a motion by Lissner and a second by Ronkoski, followed by a roll-call vote of Ehlmann, Lissner, Peimann, Ronkoski, and Stodden , the Board entered in to closed session as allowed by RSMo 610.021.2 Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration, therefore and RSMo 610.021.9 Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Following the closed session, the regular meeting was reconvened at 7:38 p.m.

PERSONNEL RECOMMENDATIONS

On a motion by Stodden, a second by Ronkoski, and a unanimous "AYE" vote to carry the motion, the Board approved the personnel recommendations as presented.

APPROVAL OF PART-TIME FACULTY MEMORANDUM OF UNDERSTANDING

On a motion by Peimann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board approved a Memorandum of Understanding with part-time faculty.

ADJOURNMENT

On a motion by Stodden, a second by Peimann, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 7:40 p.m.