St. Charles Community College
Board of Trustees Meeting
July 28, 2025
6:00 p.m.

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on July 28, 2025, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, Board Secretary Jean Ehlmann and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Chief of External Campus' Shelley Machens, Chief Academic Officer and PROVST Dr. Amy Koehler, Vice President of Strategic Initiatives Tony Rothermich, Executive Director/Chief of Staff Betsy Schneider, Executive Coordinator Olivia Tallo, and A/V System Engineer Nick Wallace.

Guests present were, Officer Scott Binggeli, Officer Shannon Eaton, Officer Ben Rouggly, Gabe Harper, Marvin Tobias, and Arnie Dienoff.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

ACCEPTANCE OF MINUTES: JUNE 23, 2025, BOARD OF TRUSTEES MEETING

On a motion by Ehlmann a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the minutes of the June 23, 2025, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank $13,890,013; total investments $56,444,495; tuition and fees received to date $9,056,737; local taxes received to date $86,888; state appropriations received to date $1,107,633. On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was received.

APPROVAL FOR PAYMENT OF BILLS
On a motion by Lissner, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of $7,320,779.

REPORT OF THE COLLEGE PRESIDENT
Dr. Barbara Kavalier reported on the following activities at the college:

- SCC broke ground for the new Café/Market at the Dardenne Creek Campus on July 23, 2025. This building is set to open in Spring of 2026 and will include new classrooms, special event space, and an active Café/Market that will be available to our community.
- SCC Summer campus continued to succeed on the Main Campus. Dr. Kavalier reported that SCC welcomed 2,374 campers, noting that this was an increase from last years participation.
- Dr. Kavalier congratulated Dr. Bryonie Carter on completing her Ph.D. in American Studies at Saint Louis University.
- SCC had a strong presence across the region this summer at local county fairs. The counties included Warren County, Lincoln County, Montgomery County, and finally St. Charles County. SCC's 52-foot Welding Trailor was on-site allowing attendees to partake in a hands-on experience.
- SCC hosted internationally acclaimed chef, Susan Notter on June 30 as a part of continuing education demonstration presented by the St. Louis Chefs de Cuisine. Chef Notter shared her impressive career in pastry arts while exploring current industry trends.

PROPOSITION COMMUNITY COLLEGE UPDATE - *Informational*
Vice President Rothermich provided an update on proposition community college.

ESTABLISH DATE FOR PUBLIC HEARING ON TAX RATES - *Action*
On a motion by Lissner and a second by Lohmar followed by a unanimous "Aye" vote, the board approved the date of September 29, 2025, for the public hearing on tax rates. The board will be asked to set the property tax rates for 2025 at that meeting.

BOARD OF TRUSTEES POLICY MANUAL AMENDMENTS - *Informational*
Article II.10 Board Removal/Resignation was reviewed at the July meeting. This policy will be brought back to the August Board Meeting as an action item.

BIDS AND CONTRACTS

a. **Interim CFO Agreement**
   On a motion by Stodden, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved an agreement with ZRG Partners, LLC, doing business as the Registry, Peabody, MA, for an estimated amount of $96,980 plus actual travel and living expenses for a period of five (5) months with the option to extend.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the personnel recommendations were approved as presented.

ADJOURNMENT

On a motion by Lohmar, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 6:16 p.m.