

**St. Charles Community College
Board of Trustees Meeting
June 23, 2025
6:00 p.m.**

M I N U T E S

CALL TO ORDER

The St. Charles Community College Board of Trustees met on June 23, 2025, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members in attendance: Board Vice President Mike Lissner, Board Treasurer Shirley Lohmar, Board Secretary Jean Ehlmann and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Chief of External Campus' Shelley Machens, Chief Academic Officer and PROVST Dr. Amy Koehler, Vice President of Strategic Initiatives Tony Rothermich, Executive Director/Chief of Staff Betsy Schneider, Executive Coordinator Olivia Tallo, and A/V System Engineer Nick Wallace.

Guests present were, Officer Scott Binggeli, Officer Brandon Misher, Officer Ben Rouggly, Chris Hazel and Marvin Tobias.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

BOARD POLICY STATEMENT

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

ACCEPTANCE OF MINUTES: MAY 19, 2025, BOARD OF TRUSTEES MEETING

On a motion by Ehlmann a second by Stodden, and a unanimous "AYE" vote to carry the motion, the minutes of the May 19, 2025, Board of Trustees Meeting were accepted.

ACCEPTANCE OF MINUTES: JUNE 11, 2025, BOARD OF TRUSTEES MEETING

On a motion by Stodden a second by Lissner, and a unanimous "AYE" vote to carry the motion, the minutes of the June 11, 2025, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lohmar read the Treasurer's Report. Cash in bank \$15,822,619; total investments \$55,890,355; tuition and fees received to date \$18,808,693; local taxes received to date \$22,579,560; state appropriations received to date \$12,524,289. On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Stodden, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$5,864,530.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC hosted the annual Student Awards Banquet. Makayla Morones received the President's Rising Star Award and Tammy Matlock received the Maria Espinoza Presidential Award. Students receiving both the Outstanding Student Award and Student Distinction Award in their program were recognized.
- Summer enrollment has increased by 25%, possibly setting a record for SCC.
- Dr. Kavalier and the Board welcomed our new Executive Director and Head Chef of the Field to Table Institute, Jay Valley, as well as our new Vice President for Operations and Strategic Initiatives, Tony Rothermich, to the College.
- The Adult Education and Literacy Student Recognition Ceremony was held on Wednesday, June 4. The AEL program served over 970 returning students from 61 different countries in FY25.
- SCC's Technology Building Redesign was selected as the winner of the High Impact Technology Exchange Conference's Innovative Program Award.
- SCC received the National Science Foundation Grant which will help fund the college's new Biotechnology Program that will begin in the Fall of 2025.

FY26 BUDGET - Action

Executive Vice President Todd Galbierz provided the final overview of the FY26 Budget, requesting action to be taken. On a motion by Ehlmann, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board approved the FY26 Budget.

BIDS AND CONTRACTS

a. Student Portal and Mobile App

On a motion by Lohmar, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved an award to Path Education, Inc., Greenwood Village, CO, in the amount of \$219,035.70 for a three (3) year contract for the Pathify Engagement Hub.

CLOSED SESSION

At 6:28 p.m., on a motion by Stodden and a second by Lissner followed by a roll-call vote, with AYE votes cast by Cilek, Ehlmann, Lissner, Lohmar and Stodden, the Board entered into closed session as allowed by as allowed **RSMo 610. 021.9** to discuss preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Following the closed session, the regular meeting was reconvened at 7:26 p.m.

FULL-TIME FACULTY MEMORANDUM OF UNDERSTANDING - Action

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Full-Time Faculty Memorandum of Understanding was approved.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the personnel recommendations were approved as presented.

ADJOURNMENT

On a motion by Lohmar, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 7:29 p.m.