

ARTICULATION AGREEMENT CERTIFICATE OF CREDIT

Between

*Pike Lincoln Technical Center
Eolia, Missouri*

And

ST. CHARLES COMMUNITY COLLEGE
ACADEMIC & STUDENT AFFAIRS

St. Charles Community College has agreed to grant college credit to students completing the courses in the Art, Business and Office Education Programs at *Pike Lincoln Technical Center* according to the matched listings below.

High School Name	SCC Matching Credit Allowance	Credit
Keyboarding/Document Production (90 clock hours)	BTC 101 Keyboarding	3
Spreadsheet Applications (90 clock hours)	BTC170 Spreadsheet Applications-Excel	3
Presentations-PowerPoint (100 hours)	BTC 165 Presentations- using PowerPoint	2
Word Processing (140 hours)	BTC 160 Word Processing-MS Word	2
Access Database Applications (60 hours)	BTC 175 Database Applications- Access	2
Publisher 2007	BTC 190 Planning & Design Concepts-MS Publisher	2
Accounting I	ACT101 Applied Accounting	3
Intro to A+ Computers & Repair (hours)	CPC 107 A+ (Computer Repair & Networking)	5
Digital Video (100 hours)	ART 293A Digital Video Production & Portfolio Development	3

Student Instructions: To obtain credit for course work on the St. Charles Community College transcript, the following course work must be completed **within 3 years** of high school graduation.

- All high school courses work being articulated must be with a **grade of “B” or better**.
- These articulated courses have been designed for **dual credit at your high school** & for credit at SCC towards an **Associate of Applied Science Degree**, but *not for the Associate of Arts (transfer) Degree*.
- Request your high school **send an unofficial copy of your transcript** to the Office of the Registrar at SCC.
- **Complete an on-line SCC application** at www.stchas.edu/admissions/application-for-admission.html.
- When **meeting with an SCC counselor/advisor** to registrar, **identify yourself as a Tech Prep Articulation student**
 - * Present your white copy of this Tech Prep Certificate
 - * Complete your advisement & registration for classes for the first semester
- **Should you wish to transfer any of these articulated credits** from St. Charles Community College to another college or university, please **check with a counselor/advisor at that transfer institution** to determine if they will approve the transfer of these articulation credits at that transfer institution.

_____/_____
Vice President for Academic & Student Affairs Date

_____/_____
High School Official Date