

**St. Charles Community College
Board of Trustees Meeting
July 22, 2024
6:00 p.m.**

MINUTES

CALL TO ORDER

The St. Charles Community College Board of Trustees met on July 22, 2024, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Pam Cilek. A quorum was present with the following members also in attendance: Vice President Mike Lissner, Secretary Jean Ehlmann, Treasurer Shirley Lohmar, Trustee Rose Mack, and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President for Administrative Services Todd Galbierz, Provost/Chief Academic Officer for Academic Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives John Wiemann, Chief Financial Officer Ken Kershaw, Executive Director Foundation and Chief of Staff Betsy Schneider, Executive Coordinator Oliva Tallo, and A/V System Engineer Nick Wallace.

Guests present were Officer Brandon Misher, Officer Scot Binggeli, Officer Shannon Eaton, Chris Hazel, Jeff Hyat, Peggy Schnardthorst, and Marvin Tobias.

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA – ACTION

On a motion by Mack, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: JUNE 24, 2024, BOARD OF TRUSTEES MEETING–ACTION

On a motion by Ehlmann, a second by Lohmar, and a unanimous “AYE” vote to carry the motion, the minutes of the June 24, 2024, Board of Trustees Meeting were accepted.

TREASURER'S REPORT – ACTION

Trustee Lohmar read the Treasurer's Report. Cash in bank \$ 20,172,658; total investments \$47,466,727; tuition and fees received to date \$7,982,503; local taxes received to date \$73,201; state appropriations received to date \$0. On a motion by Mack, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Treasurer's Report was accepted.

APPROVAL FOR PAYMENT OF BILLS – ACTION

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$6,382,754.

REPORT OF THE COLLEGE PRESIDENT – INFORMATIONAL

Dr. Barbara Kavalier reported on the following activities at the college:

- SCC Administrators attended the Anthology Together Conference from July 14-18, engaging in discussions on innovations and best practices in higher education. The conference featured sessions on Technology Integration, Student Success Initiatives, and Leadership Development. Highlights from this conference included hearing Professor Hod Lipson's keynote address on "Six Waves of AI", alongside meeting Anthology CEO Bruce Dahlgren, where he expressed his excitement about SCC's initiatives and efforts to explore new technologies.
- Cougar Roar events prepare our students and their parents for success at SCC.
- Community Education's Summer Camps brings young people to campus, offering hands on exploration in specialized fields such as science, engineering, technology, chemistry, math, language arts, computer science, and more.
- SCC's Student Engineering Club participated in the Cardboard Boat Regatta at Laurel Park on July 13. Students worked together as a team, using cardboard and duct tape to engineer their boat for the event. Garret Foster, Ph.D., assistant professor of engineering and club advisor helped lead these students to success.
- SCC's Track and Field Competes at Nationals accomplishing eighth place overall with a victory from student Chase Vickery who took home the Golf in the Men's 110m hurdles with a winning time of 14.86.

PROPOSITION COMMUNITY COLLEGE BOND UPDATE – INFORMATIONAL

Vice President Wiemann presented an update on the Regional Workforce Innovation Center noting that construction is currently under budget and on time to open in August of 2025.

ESTABLISH DATE FOR PUBLIC HEARING ON TAX RATES – ACTION

On a motion by Stodden and a second by Lohmar followed by a unanimous “Aye” vote, the board approved the date of September 23, 2024, for the public hearing on tax rates. The board will be asked to set the property tax rates for 2024 at that meeting.

BOARD OF TRUSTEES POLICY MANUAL AMENDMENTS – ACTION

On a motion by Stodden, a second by Mack, and a unanimous "AYE" vote to carry the motion, Article III.15 Grade Reporting and Article VI.20 Never Attended was approved by the Board.

BIDS AND CONTRACTS – ACTION

a. Student Center & McGuire Hall Restroom Renovations

On a motion by Ehlmann, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded the Restroom Remodeling Project to Integra Construction Inc, St. Charles MO, in the total amount of \$74,838.00 plus a 10% contingency for a total of \$82,321.80. Funding Source: Facilities Operating Budget, State Maintenance & Repair Funds, and College ADA Budget.

b. Trane HVAC Maintenance Services

On a motion by Lohmar, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved to enter a service maintenance contract with Trane US, Inc., Fenton, MO in the amount of \$81,679, with the option to renew for 3 additional years. Funding Source: Facilities Operating Budget and State Maintenance & Repair Funds.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Stodden, and a unanimous “AYE” vote to carry the motion, the following personnel recommendations were approved:

**BOARD PERSONNEL RECOMMENDATIONS
Submitted to SCC Board of Trustees
As of July 22, 2024**

Full-time New and Replacement Hire

Anderson, Jesse (IND)	Instructional Coordinator
Brigance, Brandon (FA)	Financial Aid Assistant
Kong, Lingru (IGE).....	International Student Support Specialist
Lucas, Kimberly (ADS)	Director of Financial Services
Preseau, Anastasia (DSS).....	Disability Support Services Assistant
Shaper, Kylie (NAH).....	Instructor
States, Taylor (MTN)	Maintenance Technician

Full-time Faculty Annual Appointments for Academic Year 2024/25

Kurth, Leah (GDS) Instructor

Full-Time Separations

Bolen, Jeffrey (ATH) Head Baseball Coach/Academic Counselor
Humphreys, Jeffrey (NET) Network/Telephony System Administrator
Ivy, Miranda (HSK) Housekeeper
Knight, Laura (ATH) Administrative Secretary
Shaw, Diana (ADV) Academic Advisor - Retired
McWhorter, Rachel (ENG) Assistant Professor
Murray, Karen (AHS) Administrative Assistant II
Phillips, Ed (IRE) Research Specialist
Rivera, Kimberly (ENS) Enrollment Services Assistant

Part-Time New and Replacement Hires

Adams, Joshua (NAH) Adjunct Faculty – Nursing Clinicals
Jewell, Dyanmond (MKT) Student Assistant
Jordan, Delaney (OTA) Adjunct Faculty
Paden, Jade (IND) Project Based Instructor HVAC
Randall, Jasmine (NAH) Adjunct Faculty – Nursing Clinicals
Ritter, Kathryn (NAH) Adjunct Faculty – Nursing Clinicals
Shuls, Samantha (CUL) Work Study
Venn, Lilian (ADR) Work Study

Part-Time Separations

Bertrand, Ben (ACE) Learning Specialist
Dutton, Chelsea (STU) Special Assignment
Lewis, Breanna (OMS) Work Study
Parker, Sydney (ACE) Educational Aide
Struttmann, Babette (OTA) Adjunct Faculty
Trantham, Michelle (ENG) Adjunct Faculty
Williamson, Justin (ACE) Work Study

ADJOURNMENT

On a motion by Stodden, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 6:22 p.m.