

**St. Charles Community College
Board of Trustees Meeting
August 9, 2024
2:00 p.m.**

MINUTES

CALL TO ORDER

The St. Charles Community College Board of Trustees met on August 9, 2024, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 2:00 p.m. by Board President Pam Cilek. A quorum was present with the following members also in attendance: Vice President Mike Lissner, Secretary Jean Ehlmann, Treasurer Shirley Lohmar, Trustee Rose Mack, and Trustee Mary Stodden.

Also present were College President Dr. Barbara Kavalier, Executive Vice President Todd Galbierz, Vice President for Academic Affairs Dr. Amy Koehler, Vice President for Operations & Strategic Initiatives John Wiemann, Chief Financial Officer Ken Kershaw, Chief of External Campuses/ED Shelley Machens, Executive Director/Chief of Staff Betsy Schneider, Executive Coordinator Olivia Tallo, and A/V System Engineer Nick Wallace.

Guests present were Officer Brandon Misher, Officer Scott Binggeli, and Marvin Tobias.

Board President Cilek reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

PLEDGE OF ALLEGIANCE

Board President Cilek led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA – ACTION

On a motion by Stodden, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: JULY 22, 2024, BOARD OF TRUSTEES MEETING – ACTION

On a motion by Ehlmann, a second by Lohmar, and a unanimous “AYE” vote to carry the motion, the minutes of the July 22, 2024, Board of Trustees Meeting were accepted.

ACCEPTANCE FOR BIENNIAL APPROVAL OF CODE OF ETHICS POLICY RESOLUTION – ACTION

On a motion by Stodden, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the Board accepted the biennial approval of code of ethics policy resolution.

BIDS AND CONTRACTS – ACTION

a. Contract for Dreamscape Learn

On a motion by Lohmar, a second by Mack, and a unanimous "AYE" vote to carry the motion, the Board approved the agreement with Dreamscape Learn, Inc., Culver City,

CA, for an estimated one-time amount of \$1,815,625 plus annual costs for licensing, support and equipment replacement of approximately \$360,000. Funding Source: Strategic Investment Reserves

b. Construction Management Services

On a motion by Mack, a second by Lohmar, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract for construction management services with Navigate Building Solutions, LLC, St. Louis, MO in the estimated amount of \$201,500.00, with an option to extend. Funding Source: MOExcels Grant Funds and Proposition Community College Bond Proceeds

c. Civil Engineering Services

On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the Board awarded a contract with Weis Design Group, Cottleville, MO, for the new Dardenne Creek Campus Building project for the amount not to exceed \$33,500. Funding Sources: MOExcels Grant Funds

d. Interim Staffing Agreement

On a motion by Stodden, a second by Lissner, "AYE" votes were cast by Stodden, Lissner, Lohmar, Ehlman and Cilek to carry the motion and a "NAY" vote cast by Mack, the Board awarded an agreement with ZRG Partners, LLC, doing business as the Registry, Peabody, MA, for an estimated amount of \$84,000 plus actual travel and living expenses for a period of six (6) months with the option to extend. Funding Source: FY25 Human Resources Operating Budget

CLOSED SESSION – ACTION

At 2:11 p.m., a motion by Cilek and a second by Ehlmann followed by a roll-call vote of Cilek, Ehlmann, Lissner, Lohmar, Mack, and Stodden, the Board entered in to closed session as allowed by RSMo 610.021.1 to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Following the closed session, the regular meeting reconvened at 2:36 p.m.

OTHER/ANNOUNCEMENTS

ADJOURNMENT

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the public meeting adjourned at 2:38 p.m.