

**St. Charles Community College
Board of Trustees Special Meeting
Open Session
Monday, March 21, 2016**

M I N U T E S

CALL TO ORDER AND INTRODUCTION OF GUESTS

The Special Meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Mack. The following members of the Board of Trustees were present: Rose Mack, President; Pam Cilek, Vice President; William Pundmann, Secretary; Jean Ehlmann, Treasurer; and Shirley Lohmar, Trustee. Trustee Ryan Robertson was unable to attend the meeting. Also present were Chris Breitmeyer, Vice President for Academic and Student Affairs, Todd Galbierz, Vice President for Administrative Services, and Julie Parcel, Executive Assistant to the President and Board of Trustees.

Audience members who introduced themselves were staff members Pat Haynes, Nick Ruckman, Chris Romer, and Matthew Kroll; and community member Arnie C. Dienoff.

APPROVAL OF AGENDA

On a motion by Cilek and a second by Ehlmann, the agenda was approved. The motion was carried unanimously.

PUBLIC COMMENTS

Board President Mack called for public comments. Comments were as follows:

Community member Dienoff requested that the Board consider using a local executive search firm in the search for a new college president. As an alternative, he suggested that the institution use an organization of which SCC is already a member so that services could be provided at a reduced cost. He recommended that the Board vote “no” on the current recommendation. Dienoff also volunteered to serve on the search committee.

AWARD OF BIDS

Executive Search Firm for College President

On a motion by Lohmar and a second by Cilek, the Board awarded a contract to ACCT Executive Search Services, Washington, DC, in an amount not to exceed \$40,600.00 for executive search assistance for the next President of St. Charles Community College. The Board authorized Director of Purchasing Chris Romer to negotiate the contract to exclude certain services that will not be needed. A roll call vote was taken and the following “AYE” votes were cast: Ehlmann, Lohmar, Pundmann, Mack, and Cilek. *Funding Source: Board of Trustees Operating Budget (Contingency or Reserve Funds, as needed)*

CLOSED SESSION

On a motion by Pundmann and a second by Ehlmann, the Board voted to adjourn into Closed Session as allowed by RSMo 610.021.1 for the purpose of discussing legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; and RSMo 610.021.3 for the purpose of discussing hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A roll call vote was taken and the following “AYE” votes were cast: Ehlmann, Lohmar, Pundmann, Mack, and Cilek. The Board adjourned into Closed Session.

After discussions in these areas, on a motion by Cilek and a second by Ehlmann, the Board voted to reconvene into Open Session. A roll call vote was taken and the following “AYE” votes were cast: Ehlmann, Lohmar, Pundmann, Mack, and Cilek. The Board reconvened into Open Session.

OTHER

Proposal to Change Order of Board Meeting Agenda Items

The Board discussed a proposal from Trustee Pundmann to give the Board the option to place Closed Session before other business on the meeting agenda. After considering several options, the Board decided that, if needed, action under “Approval of Agenda” will be used for the purpose of rearranging the agenda as needed.

ADJOURNMENT

On a motion by Lohmar and a second by Cilek, the Board meeting adjourned at 7:10 p.m. The motion was carried unanimously.